

**MINE HILL BOARD OF EDUCATION  
AGENDA  
REGULAR MEETING  
May 24, 2021**

**1. Call to Order**

**2. Statement of Compliance**

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 15, 2021 and the Randolph Reporter on January 21, 2021 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

**3. Roll Call**

Jennifer Antoncich		Diane Morris	
Katie Bartnick		Srinivasa Rajagopal	
Peter Bruseo		Jennifer Waters	
Brian Homeyer			

**4. Executive Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss.*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in category(s) \_\_\_\_\_. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

Motion of: \_\_\_\_\_

Motion of: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

**5. Regular Session - \_\_\_\_\_ p.m.**

**6. Flag Salute**

## 7. Mission and Vision

### Vision

*We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.*

### Mission

*Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.*

## 8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **May 10, 2021**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **May 10, 2021**.

Motion of: \_\_\_\_\_

Motion of: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

## 9. Correspondence

## 10. Superintendent's Report

## 11. Presentations / Report

## 12. Business Administrator's Report

- Quarterly transfer report

## 13. Public Discussion

## 14. FINANCE *Srinivasa Rajagopal, Brian Homeyer, Jennifer Antoncich*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **April 2021 payroll** in the amount of \$322,773.57 (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$871,431.40;

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$1,968.25

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of April 2021**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **month of April 2021** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the **School Security Grant Funds #20E00260** FY 2020 award amount of \$20,000.00.
- e. WHEREAS, the Board of Education is approving the Preliminary Eligible Cost (PEC) for **state project number 3240-030-21-2000** for miscellaneous school renovations as approved by the state of New Jersey. The approved school facilities project consists of the following components:
- Improvements to include: Window replacement, roof replacement, interior and exterior door replacement, asphalt walkway replacement, replace playground equipment, athletic field improvements, floor replacement, toilet renovations, renovations to the Multipurpose Room, renovations to the classrooms including flooring and acoustical ceilings and electrical distribution panel upgrades.

Building System	Eligible (X)	Ineligible (X)	Description
Site Improvements		X	Paving, Softball Backstop, Playground Equipment
Exterior Closure	X	X	Doors
Interior Closure	X	X	
Electrical Distribution	X		
ADA	X		
Alterations	X		

Motion of: \_\_\_\_\_

Motion of: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

## 15. INSTRUCTION & CURRICULUM

*Committee of a whole*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent to approve the *amended application* through the **Elementary and Secondary Education Act (ESEA) for the 2020-2021 school year** as listed below. (Application available in the business office)

<u>ESSA</u>	<u>Amended Amount</u>	<u>Previous Amount</u>
Title I	\$87,763	\$82,554
Title IIA	\$17,333*	\$16,764
Title III		\$ 2,333
TOTAL	\$105,096	\$101,651

*\*Includes \$303 program admin. amount*

Motion of: \_\_\_\_\_ Motion of: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

## 16. PERSONNEL

*Committee of a whole*

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Danielle Jackson, as a 1:1 Instructional Aide**, effective May 17, 2021, 5.8 hours per day at an annual pro-rated salary of \$12,737.00, no benefits for the 2020-21 school year.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of Support Staff for the 2021-2022 school year** as follows:

Staff Member	Position
Danielle Jackson	Paraprofessional Aide

Motion of: \_\_\_\_\_ Motion of: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

## 17. POLICY, OPERATIONS & PUBLIC RELATIONS

*Committee of a whole*

## 18. BUILDING & GROUNDS

*Pete Bruseo, Brian Homeyer, Jennifer Waters*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2020-21 Use of Facilities** as follows:

Organization	Purpose	Room Needed	Date(s)
JMK Events (Food truck festival)	Parking Overflow	Parking lot ONLY	June 5, 2021

Motion of: \_\_\_\_\_ Motion of: \_\_\_\_\_

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

**19. Presidents Report**

**20. Dover Report**

*Katie Bartnick, Brian Homeyer, Srinivasa Rajagopal*

**21. MHEF Report**

*Jennifer Antoncich, Katie Bartnick*

**22. Liaison to the Mine Hill Township Report**

*Jennifer Antoncich, Jennifer Waters*

**23. Community Committee Report**

*Katie Bartnick, Brian Homeyer, Diane Morris*

**24. Old Business**

**25. New Business**

**26. Public Discussion**

**27. Executive Session**

**28. Return to Public Session - \_\_\_\_\_ p.m.**

**29. Adjournment**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the board adjourns the meeting at \_\_\_\_\_ p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters